



Safe use of changing facilities and toilets.

Elstree Lawn Tennis Club strives to ensure that all children and vulnerable adults are safeguarded from abuse and have an enjoyable tennis experience.

This document sets out the ELTC policy for the acceptable use of our changing rooms.

1. Groups of children will have sole use of changing rooms. This reduces any risks and potential vulnerability associated with mixing adults and children when changing and showering.
2. If adults and children need to share our changing rooms, they will do so at different times. Under no circumstances will adult staff, coaches, members, visitors or volunteers change or shower at the same time as children using the changing rooms.
3. Mixed gender groups of children will have access to separate changing rooms.
4. If we are made aware that a child or adult self-identifies as a gender that differs from the gender they were assigned at birth, we will work with them and their parents/carers (where it relates to a child) to make reasonable adjustments to changing arrangements to suit their needs (*n.b. for more information on this please go to <https://thecpsu.org.uk/help-advice/topics/lgbt-young-people-and-sport/>*)
5. Mobile phones and other electronic devices **must not** be used in changing rooms.
6. Locks are provided on the inside of the changing room doors for the security of the occupants using them. ELTC policy asks members / users to be patient and polite with the occupants should they need to wait outside. Children should be made aware of the locks in advance of using the facilities by a parent/guardian/coach.
7. For younger groups of children, where a parent or guardian is not present, a DBS checked member of staff or volunteer will wait outside the changing rooms to allow children to call for assistance if required.
8. Should anyone witness an incident that causes concern, please report immediately to Julie O'Keeffe via safeguarding@elstreetennis.com. If the concern is immediate, please call the police.

